

Our ref: CRS 607,556  
Your ref:

[Name removed under the Data Protection Act]  
Route Performance Manager  
Federated House  
London Road  
Dorking RH4 1SZ

Direct Line:  
Fax: 01306 878491

30 April 2009

Dear [Name removed under the Data Protection Act],

I am writing to confirm that we have now completed our search for the information, which you requested on 23 March.

I refer to the email sent to you by [Name removed under the Data Protection Act] on 2 April and would like to clarify that your request is now being handled under the Environmental Information Regulations 2004. This is because the information requested concerns measures and activities affecting or likely to affect elements of the environment or affect factors such as noise, pollution discharges and other releases into the environment.

A copy of the information requested is attached to the email:

Minutes of the Beechcroft Drive meeting 3 January 2008  
A3 Beechcroft Drive Gap Study: Position Statement.

Please note that for Data Protection the names of individuals have been redacted. Minutes from the Enterprise Mouchel Mott MacDonald handover meeting where Beechcroft Drive was discussed on 6 January as mentioned on page 1 of the position statement were not recorded.

In keeping with the spirit and effect of the Freedom of Information Act, all information is assumed to be releasable to the public unless exempt. We will, therefore, be simultaneously releasing to the public the information you requested, together with any related information that will provide a key to its wider context via our website: <http://www.highways.gov.uk/>

The information supplied to you continues to be protected by the Copyright, Designs and Patents Act 1988. You are free to use it for your own purposes, including any non-commercial research you are doing and for the purposes of news reporting. Any other re-use, for example commercial publication, would require the permission of the copyright holder.

Most documents supplied by us will have been produced by government officials so will be Crown Copyright. You can find details on the arrangements for re-using Crown copyright on the Office of Public Sector Information website at: <http://www.opsi.gov.uk/click-use/index.htm>.

If you are unhappy with the way we have handled your request, you may ask for an internal review. A leaflet detailing our internal review process is available. If you require a copy, please phone the Highways Agency Information Line on 08457 50 40 30; or e-mail [ha\\_info@highways.gsi.gov.uk](mailto:ha_info@highways.gsi.gov.uk). You should contact me if you wish to complain.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

If you have any queries about this letter, please contact me. Please remember to quote the reference number above in any future communications.

Yours sincerely

[Name removed under the Data Protection Act]  
Network Operations Division South East Area 3