

Our ref: 613313
Your ref:

Gill Stevens
Communications Group
5th Floor
123 Buckingham Palace Road
London SW1W 9HA

[name and email address of applicant redacted]

[direct telephone number redacted]
27 July 2009

Dear [name redacted]

YOUR FOI REQUEST

Thank you for your request dated 15th June 2009. We acknowledge that this response is later than the timescales permitted by the legislation, please accept our apologies.

In your request you asked:

- 1) Details relating to the annual salaries of the chief executive and board members of your agency for the latest financial year for which figures are available (i.e. 2008-09, or 2007-08). If appropriate please provide a breakdown of this into basic salary and details of any bonuses which were paid last year.
- 2) Please could you also provide me with any receipts and claim forms for expenses claimed by these individuals during the same financial year?
- 3) I would also like to see copies of the hospitality register for your organisation, if such a thing exists, or any other details of any hospitality received last year by individuals named in questions 2 and 3 above.

Question 1.

This information is exempt under section 21 of the FOIA as it is reasonably accessible to you by other means. The latest published salaries of our Board members can be found in our annual report at <http://www.highways.gov.uk/aboutus/24184.aspx>.

Question 2.

We can confirm that we do hold copies of receipts and claims forms for expenses of our Board members. To locate, retrieve and collate this information to you would breach the appropriate limit under section 12 of the FOIA.

Question 3.

A copy of the hospitality entries for Board members can be found in annex A
In keeping with the spirit and effect of the Freedom of Information Act, all information is assumed to be releasable to the public unless exempt. We will, therefore, be releasing

to the public the information you requested, together with any related information that will provide a key to its wider context via our website: <http://www.highways.gov.uk/>

The information supplied to you continues to be protected by the Copyright, Designs and Patents Act 1988. You are free to use it for your own purposes, including any non-commercial research you are doing and for the purposes of news reporting. Any other re-use, for example commercial publication, would require the permission of the copyright holder.

If you are unhappy with the way we have handled your request, you may ask for an internal review. A leaflet detailing our internal review process is available. If you require a copy, please phone the Highways Agency Information Line on 08457 50 40 30; or e-mail ha_info@highways.gsi.gov.uk. You should contact me if you wish to complain.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

If you have any queries about this letter, please contact me. Please remember to quote the reference number above in any future communications.

Yours sincerely

Gill Stevens
Head of Communications

Annex A – hospitality entries for Board members for the year June 2008- June 2009

Name of Board member – Graham Dalton		
Date	Organisation name	Type of hospitality received
07/07/08	British Chamber of Commerce	Summer Reception
08/07/08	The Road Safety Foundation	Breakfast
18/09/08	London & Continental Railways	National Rail Awards
26/09/08	Balfour Beatty	Civil Engineering Contractors Association Awards
07/10/08	Institute of Advanced Motorists Foundation	IAM Key Opinion Makers Informal Dinner
05/11/08	Civil Engineering Contractors Association	CECA Annual Dinner
12/11/08	EC Harris	Pre-conference Dinner
12/12/08	Institute of Highways & Transport	Annual Luncheon
14/01/09	The Briefing Circle	Lunch
15/01/09	County Surveyors Society	Annual Dinner
12/03/09	Institute of Civil Engineers & Faber Maunsell	Prestige Lecture & Dinner

Name of Board member – Nirmal Kotecha		
Date	Organisation name	Type of hospitality received
05/06/08	IHT	IHT Awards Dinner
10/06/08	ICE & Faber Maunsell	Prestige Lecture & Dinner
03/07/08	QPA	QPA's Showcase
25/06/08	PA Consulting	MPA Lecture
05/11/08	Deloittes	Public Sector Transport Supper
17/11/08	Scott Wilson	ICE & Scott Wilson Transport Lecture
08/12/08	Black Veath	Utility Week Awards Dinner
11/12/08	Amey	IHT Dinner
12/12/08	Balfour Beatty	IHT Christmas Lunch
12/01/09	Balfour Beatty	Centenary Celebrations
14/01/09	Trett Consulting	Dinner

Name of Board member – Denise Plumpton		
Date	Organisation name	Type of hospitality received
08/10/08	Atos Origin	Olympic Gold Ball
12/12/08	Serco	IHT Dinner

Name of Board member – Derek Turner		
Date	Organisation name	Type of hospitality received
14/08/08	Affinitext	Dinner
02/10/08	Grant Klein - DfT	Lunch
05/11/08	CECA	Dinner
12/11/08	EC Harris	Pre-conference Dinner
12/12/08	IHT	Annual Luncheon

26/03/09	Institute of Engineering & Technology	Henry Royce Lecture
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Name of Board member – Steve Williams		
Date	Organisation name	Type of hospitality received
02/09/08	The Rent Service	Gala Dinner
10/09/08	Amey	Highways Magazine Excellence Awards & Gala Dinner

Name of Board member – Ginny Clarke		
Date	Organisation name	Type of hospitality received
	None	

Name of Board member – Mel Zuydam		
Date	Organisation name	Type of hospitality received
15/09/08	Natural History Museum	Launch of the Annual Forward Programme
07/10/08	Walker Morris	Inaugural show and opening of Saatchi Gallery.

Name of Board member – Steve Dauncey		
Date	Organisation name	Type of hospitality received
05/05/09	Deloitte MCS Ltd	Spring Reception