

NDD Service Provider Briefing
HA Environmental Information System
Update June 2010

Dear Service Provider,

Further to the launch of the Highways Agency's Environmental Information System (EnvIS) in December 2009, I am pleased to inform you that Interim Advice Note 84/2007 has been revised and republished and is now available on the Standards for Highways website (www.standardsforhighways.co.uk) as Advice Note 84/10.

This letter confirms Service Provider instructions regarding data upload requirements. As stated within the revised Interim Advice Note 84/10, you must submit all new and changed data to the Highways Agency on a quarterly basis starting in early September 2010.

What to do now:

- If you have any queries contact the EnvIS Management Team (EMT) or where you already have contact, your Ambassador User. Contact list below.
- Check that you have the most up to date version of the IAN and Look Up Tables. Visit the Standards for Highways website and/or contact the EMT if you do not.
- Check that the data you hold complies with the revised version of the IAN and make any required changes prior to submitting on the first date for quarterly submissions in early September.

The following briefing is attached for your information.

- a brief introduction [for those new to EnvIS]
- an EnvIS programme from now until Spring 2011
- a contact sheet

Many thanks for your support.

Yours sincerely,



Bob Levis

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NDD
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Introduction to EnvIS

EnvIS [Environmental Information System] is a GIS based data holding system which provides environmental information accessible within and beyond the Highways Agency. The data recorded covers all the significant environmental assets on the Highways Agency Strategic Road Network.

There are two key principles to note:

- The Highways Agency owns the EnvIS data.
- EnvIS applies to operation and development of the Strategic Road Network.

The process and procedure for collecting data is described in Interim Advice Note (IAN) 84/10 June 2010, replacing the IAN of 84/07. This gives **mandatory instructions** for all Service Providers to collect, record, store and share their data in line with the specification found in the IAN.

There are three phases in the development of EnvIS:

1. System design and development.
2. Launch and Training (December 2009 – February 2010)
3. Data Population and Operation (Beginning September 2010 onwards)

EnvIS is available on Highways Agency's Geographical Information System (HAGIS) and has third party data loaded onto it already. The system is now ready to receive data from Service Providers.

EnvIS Events Timeline

- June 2010 – Revision to IAN 84/07
- June 2010 – Update
- June onwards - mentoring offered on request to DBFO teams, MP and MAC Suppliers
- June 2010 - PartnerNET available for information and updates at: www.ha-partnernet.org.uk Follow link to EnvIS in blue column on left
- September – First Quarterly Submission by Service Providers
- March 2011; Annual report on data population
- March 2011: Annual report on condition of the environmental asset

Contacts:

EnvIS Management Team

The EnvIS Management Team are responsible for resolving queries from EnvIS users, ensuring quality of EnvIS data by managing the Operational Governance Process, and liaising with Service Providers.

All EnvIS queries should be sent to our Service Desk so that it is properly logged and can then be tracked.

The following email address is to be used and the email is to be headed with **FAO EnvIS HAGIS team**.

ICT Service+ ictserviceplus@highways.gsi.gov.uk 08457 50 40 30

EnvIS Ambassador Users

The EnvIS Ambassador Users are Highways Agency representatives for the Service Provider community. They provide implementation and operational support to Service Providers with regards to EnvIS.

They provide a second point of call to the EMT [EnvIS Management Team] for any operational issues and are available to provide mentoring when required.

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EnvIS Project Team

