



# HELG

The Highways Efficiency Liaison Group  
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## RIEP Contacts

The Regional Improvement and Efficiency Partnerships can be contacted as follows:

- South East - 01883 732 957
- South West - 01305 757 230
- London - 020 7934 9958
- East England - 01284 729 426
- East Midlands - 0115 977 3875
- West Midlands - 0121 245 0220
- Yorkshire and the Humber - 01924 331 631
- North East - 0845 076 0080
- North West - 0161 342 4080



Regional Improvement and Efficiency Partnerships

## About HELG

HELG is an informal partnership of highways clients and the supply chain working collaboratively to deliver efficient and continually improving highways services and infrastructure.



Local Partnerships



Association for Consultancy and Engineering  
acenet.co.uk



Regional Improvement and Efficiency Partnerships  
lga.gov.uk



Civil Engineering Contractors Association  
ceca.co.uk



Constructing Excellence  
constructingexcellence.org.uk



County Surveyors Society  
cssnet.org.uk



Department for Transport  
dft.gov.uk



Highways Agency  
highways.gov.uk



Highways Term Maintenance Association  
htma.co.uk



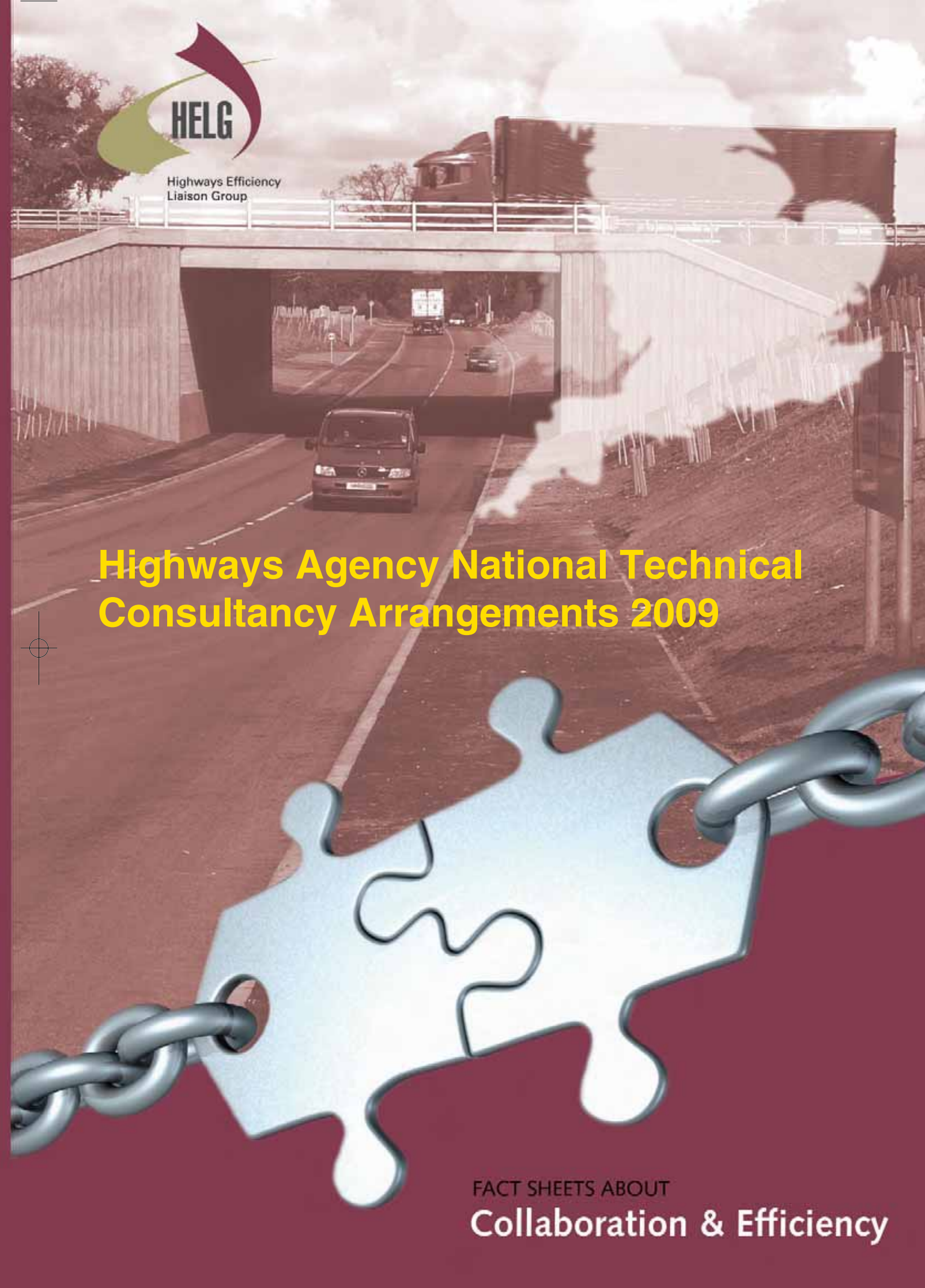
Institution of Highways and Transportation  
iht.org



Technical Advisors Group  
t-a-g.org.uk



London Streets



# Highways Agency National Technical Consultancy Arrangements 2009

FACT SHEETS ABOUT  
**Collaboration & Efficiency**

**What is this Framework for?**

The Highways Agency National Technical Consultancy Arrangements 2009 – 2011 contract 2/1308 was awarded in July 2009, as a like for like temporary replacement for the National Framework Contracts 2/666 and 3/387, to be active for a duration of 18 months, with the potential to extend by a further 12 months. The contract can be used to provide both technical advice and research and development work. Whilst support on a project may be needed for several years, an individual task order will generally be awarded to cover a 9 to 12 month period.

**What can I get done under this Framework?**

- This Framework Contract covers a diverse portfolio of specialist services, including;
- Provision of advice, courses, training, literature reviews, desk studies, scoping / feasibility studies, computer simulation / modelling, laboratory modelling and testing, collection of data, analysis and management support on current systems, standards, libraries, regulations, strategies, technologies, design, materials, structures and equipment.
  - Establishment and monitoring of site trials / pilots
  - Advise, review, amend or development of manuals, documents, models, databases, techniques and standards
  - Provision of technical and administrative assistance
  - Maintenance and operation IT systems / databases as required
  - Development and implementation of innovative engineering and traffic management techniques

**Who supplies these services?**

There are five Suppliers (referred to as key Suppliers) on the Framework. Key suppliers may nominate the services of sub-consultant personnel with suitable qualifications from a comprehensive supply chain of consultants.

The key suppliers are:

- Seligere (Arup / Hyder / Capita )
- Jacobs Engineering UK Ltd
- Halcrow
- Mott MacDonald
- WSP

**THIS FRAMEWORK WILL HELP YOU**

- gain access to highly qualified professionals who are experienced in Central and Local Government
- significantly reduce procurement costs for both Client and Supplier
- significantly reduce procurement time
- develop a highly relevant skills pool
- continually improve performance monitoring and feedback
- develop a Client-Supplier Community that leads to greater understanding of requirements on both sides.

**What will these services cost?**

There are six staff grades within the Framework, used by all Suppliers. The table shows indicative rates for these grades. The actual rate charged will depend on the Supplier selected.

Indicative average staff rates table

1.	Director - £86.65
2.	Senior Researcher - £67.61
3.	Chartered Grade - £51.84
4.	Assistant Chartered Grade - £41.59
5.	Graduate Grade - £34.17
6.	Technician – £26.24

**How do I get more information?**

Contact the Highways Agency Collaboration and Efficiency Team.

E-mail: [ceteam@highways.gsi.gov.uk](mailto:ceteam@highways.gsi.gov.uk)

Tel: 01234 796144

# Access

**How do I access the Framework?**

Identify a project and the funds required to complete it. Produce a specification that includes the definition of key milestone events. Identify your preferred Supplier and provide a justification for the selection of that Supplier.

Send these documents to the HA Framework Board.

The Framework Board will request a proposal from the nominated Supplier. This will require contact between you and preferred Supplier in order to clarify requirements and time scales.

When you are content, notify the Framework Board who in turn will notify the Supplier that their proposal has succeeded.

During the project, the Supplier must complete monthly progress reports.

If there are changes to project scope, project cost or agreed timescales, then you and your Supplier must agree these prior to work continuing.

The Supplier will submit invoices directly to you (not the HA) for payment. You must pay within 30 days of receipt of invoice unless you dispute the invoice. (Note that the Highways Agency operates a prompt payment initiative where payment is made within 30 days of receipt of invoice.)

On completion, assess the performance of the Supplier and send your report to the Framework Board.

You and the Supplier will be expected to actively participate in the Framework Client/Supplier Community. This forum will engender the spirit of partnering and continual improvement within the Clients and Supply Chain. This is a key element of success.

Each project is subject to the Terms and Conditions of the Framework. The "Contract" for any specific project is between you and the Supplier.

